

Ludington Area Schools
Board of Education
Meeting Minutes October 16, 2017

- I. CALL TO ORDER & ROLL CALL
President Carlson called the regular meeting to order at 6:00 p.m, in the Ludington High School Library, 508 N. Washington Avenue, Ludington, Michigan.
 - Members Present: Steve Carlson, Mike Nagle, Stephanie Reed, Josh Snyder, Bret Autrey, Mary Jo Pung
 - Members Absent: Kelly Thomsen
- II. SPECIAL PRESENTATIONS
 - A. The superintendent's presentation of the "SAT 1500 Club" was awarded to Trent Thompson and Kaleb Hatch for their outstanding performance on the SAT college readiness assessment last spring. Each student scored at least a 1500 out of 1600 on the assessment, placing them in the top 2% of all test takers nationally on the SAT.
 - B. 2016-2017 Financial Accounts Audit Exit Teleconference was presented by the accountants at Hungerford Nichols. The district received an Unqualified Opinion, the highest of ratings with no material deficiencies. The Director of Business was commended for his work on the financial accounts for the district. The auditors stated that the district is receiving good timely information from the business office.
- III. AGENDA MODIFICATION ~ None to report.
- IV. CITIZEN PARTICIPATION ~ None heard.
- V. CONSENT AGENDA
 - A. Ratification of Bill Payment - Per Summary Dated October 16, 2017
 - 1. General Operating Fund Total \$2,012,257.36
 - 2. Athletic Fund Total \$ 20,859.85
 - 3. Lunch Fund Total \$43513.21
 - 4. Total All Funds \$2,076,630.42
 - B. Approval of Minutes September 18, 2017 Regular Meeting
Motion by Autrey, supported by Snyder, to approve the consent agenda as written and presented. Ayes: All. Nays: None. Motion: Carries.
- VI. BOARD COMMITTEE REPORTS
 - A. The Finance Committee Report for October 12, 2017, was presented by Bret Autrey. The committee discussed the audit results, enrollment numbers, the custodial chemicals and supplies bids, the lighting changeover at Foster School and radio upgrades from analog to digital and that the purchase qualifies as technology upgrade and is eligible to come from Technology Funds.
 - B. The Personnel/Negotiation Committee Report for October 13, 2017, was presented by Mike Nagle. The committee discussed a leave of absence and a secondary math position, the JV basketball coaching position, and the Neola policy updates have arrived and will be reviewed next month.
 - C. The Building & Site Committee Report for October 13, 2017, was presented by Mike Nagle. The topics covered under this committee are all covered under the Superintendent Report and action on the meeting agenda. The committee discussed the Mason County Golf Association updates. Rob Killips and Great Lakes Casting were acknowledged for their donation which covered the replacement cost of all nets at the Schoenherr Tennis Center.
- VII. PRINCIPAL'S REPORT
 - A. The Ludington High School report was presented by Dan Mesyar and Steve Forsberg. They congratulated the Equestrian Team on their State B Championship. They expressed appreciation to the entire LHS staff, Board of Education, Jason Kennedy, administrators, the Ludington Education Association, Community Mental Health, WSESD for their support over the last week and a half during the difficult days after losing an LHS student in a car accident. The principal report highlighted the building

Ludington Area Schools
Board of Education
Meeting Minutes October 16, 2017

focus this year is STEM opportunities, AP Science offerings, the robotics program is beginning and they talked about the work of the Building Network Team and shared leadership. Dan and Steve discussed the reading/writing focus this year, transitions from middle school to high school, Oriole Time, and an expansion of Work Based Learning opportunities.

VIII. BUSINESS MANAGER'S REPORT

- A. Bruce Doggett presented budget accuracy comparisons of forty schools that are most similar to Ludington. These numbers were to review our process and ensure the best possible accuracy and budgeting process.

IX. SUPERINTENDENT'S REPORT & COMMENTS

- A. Mr. Kennedy presented the personal growth plan developed by the superintendent, in alignment with the goal focus areas identified by the Board president and the superintendent. This is the same goal setting process that all administrators follow within the district.
- B. Mr. Kennedy presented the grant awards by the Oriole Foundation. He discussed the Dancing With the Stars Event October 21, 2017.
- C. Mr. Kennedy reported the tennis court nets have been replaced by the tennis team on Tuesday, October 10th and Wednesday, October 11th. The new nets were purchased with proceeds from a donation received from Great Lakes Castings, with special mention of Rob Killips, Sr. taking the lead on this initiative. The courts are scheduled to be resurfaced in the spring/summer 2018. There is a maintenance fund established for the courts. Mr. Kennedy shared The Oriole Community Tennis Courts Maintenance Fund, held within the Oriole Foundation, has a balance of \$44,299.29. The entire balance of the fund can not be spent on the project, and thus, proceeds of the sinking fund will be used to offset the total cost of the project.

X. DISCUSSION ITEMS

- A. Mr. Kennedy reported the pupil membership count was 2154. While the numbers from Wednesday, October 4, 2017, will need to be certified, the preliminary number on pupil count day is an increase of eleven (11) students over last year's fall headcount of 2,143, and 14.1 FTE over the 2,146 students that were budgeted for the 2017-2018 school year, when taking into account the partial student count that we receive for providing services to students at LAC, less any students that have partial or pro-rated schedules. The fall count is 90% of the school's budget, and thus will have an approximate net impact of increasing revenue for this school year by \$96,850. The district's foundation allowance is \$7,632 per student for this school year.
- B. Mr. Kennedy discussed the results of the custodial chemicals and supplies bids which were discussed in board committee meetings and the recommendation the award of the contract to the local vendor, X-Cel. When accounting for the single point delivery to each of our buildings, X-Cel was the lowest bid at \$44,780.89.
- C. Mr. Kennedy discussed moving forward with the energy efficient lighting project at Foster School with work to be done over Christmas break.
- D. Mr. Kennedy shared the update from Mason County Disc Golf Association following the tragedy in the school forest. In evaluating processes to more quickly respond to an emergency in the course they wish to post maps on-site, clear scrub brush and remove trees along the road so it is more visible for law enforcement monitoring the area and upgrade the parking lot area and add a light and propose closing the lot at night. Work on the project would be done by volunteers if approval is granted by the district. This will be up for consideration as an action item at the November meeting. Mr. Kennedy will work with personnel from the MCDGA on the scope of work.
- E. Mr. Kennedy reviewed the Strategic Plan focus area on facilities. While a group of

Ludington Area Schools
Board of Education
Meeting Minutes October 16, 2017

school, business, and community leaders and the WSESD are working to develop a steering committee to facilitate a study that will review 21st Century Education throughout the WSESD, Ludington has established a strategic goal statement within its strategic plan that states that we will: "Develop and prepare a facilities improvement plan that will evaluate the cost effectiveness of upgrading existing facilities versus new construction." The strategic plan lists the objective under this strategic goal statement as being to: "Create a committee of administrators, teachers, other school personnel and community members to develop a long-term facilities plan through consultation with a construction management firm." It is the recommendation of the administration that we proceed with both of these studies in parallel to one another. This will allow for the district to participate in the discussion that centers on 21st century education within the WSESD community, while also beginning to develop a plan that analyzes the needs of our facilities so that the district can prioritize the use of its sinking fund dollars, in addition to developing long range plans for the district that align with the outcome of the 21st Century Education Think Tank. A timeline and list of recommendations for moving forward will be provided to the Board of Education.

XI. ACTION ITEMS

- A. Motion by Pung, supported by Reed, to approve the 2016-2017 Financial Accounts Audit as written and prepared by Hungerford Nichols. Ayes: All. Nays: None. Motion: Carries.
- B. Motion by Nagle, supported by Autrey, to approve the custodial chemicals and supplies bid award to X-Cel in the amount of \$44,780.89. Ayes: All. Nays: None. Motion: Carries.
- C. Motion by Pung, supported by Reed, to approve the resolution proclaiming October 2017 as Principals Month at Ludington Area Schools, and publicly thank our principals for their leadership and commitment to students and their learning. Ayes: All. Nays: None. Motion: Carries.

XII. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS - No other items of business were heard.

XIII. ADJOURNMENT - Motion by Autrey, supported by Pung, to adjourn the meeting at 7:20 p.m. Ayes: All. Nays: None. Motion: Carries.

Mary Jo Pung, Secretary, Board of Education

Approval Date _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*