

Ludington Area Schools  
Board of Education  
Meeting Minutes June 22, 2020

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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ELECTRO7NIC/VIRTUAL PUBLIC BUDGET HEARING

- I. Call to Order & Roll Call - The electronic/virtual meeting was called to order by Board President Carlson at 6:00 p.m. This meeting was held via Google Meet at the following access phone number: (US)+1 314-649-9594; Pin number: 935 572 328#. The Ludington Board of Education/Administration Office is located at 809 E. Tinkham Avenue, Ludington, Michigan, 49431.  
Members Present: Steve Carlson, Bret Autrey, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster  
Members Absent: Josh Snyder
- II. Agenda Modification – None to report.
- III. Google Meet Participant Controls - Superintendent Jason Kennedy explained the electronic meeting controls for viewing participants.
- IV. Citizen Participation – Superintendent Jason Kennedy provided opportunity for public participation No public comment was heard.
- V. Public Hearing - The 2020/2021 Proposed General Fund Budget was presented and a review of the Property Tax Millage Rate was presented by Jesse Rickard, Director of Business Services.
- VI. Adjournment - Motion by Autrey, supported by Nagle, to adjourn the meeting at 6:59 p.m. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

ELECTRONIC/VIRTUAL REGULAR MEETING

- VII. Call to Order - The electronic/virtual meeting was called to order by Board President Carlson at 7:00 p.m.
- VIII. Agenda Modification – None to report.
- IX. Citizen Participation – Superintendent Jason Kennedy provided opportunity for public participation. No public comment was heard.
- X. Consent Agenda
  - A. Ratification of Bill Payment Per Summary Dated June 22, 2020 was approved by consent.
    - General Operating Fund \$1,722,582.37
    - Athletic Fund \$3,572.94
    - Lunch Fund \$45,555.31
    - Total All Funds \$1,771,710.62
  - B. Approval of Minutes - Regular Meeting May 18, 2020; Special Meeting June 1, 2020 were approved by consent.  
Motion by Reed, supported by Autrey, to approve the consent agenda as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.
- XI. Board Committee Reports
  - A. Steve Carlson gave the Finance Committee Report for June 18, 2020.
  - B. Mike Nagle gave the Building and Site Committee Report for June 19, 2020.
  - C. Stephanie Reed gave the Personnel Committee Report for June 17, 2020.
- XII. Superintendent's Report & Comments

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A. Jason Kennedy gave an update for the Return to School Planning, Preparedness and Response Plan, and Parent and Staff Survey Results. He presented a review of the Owner, Architect, Construction Team Meeting Notes, Architectural Field Report on Elementary School Project. A tab has been added on the district website with all of the meeting notes and photos. He discussed the staffing plan for the 2020/2021 school year.

XIII. Discussion Items

A. Mr. Kennedy reviewed and discussed Donald C. Baldwin Pool Estimate update and reopening plan. He reviewed the school building appraisals and developed a marketing plan. The second reading for the Neola Policies Volume 34, Number 2 were heard and the 2019/2020 Evaluation for the Superintendent was presented.

XIV. Action Items (Via Roll Call Vote)

A. Tuition Rate (Section 6 Non-Resident Students)/School of Choice 2020/2021 - Motion by Ashley, supported by Nagle, to approve and accept School of Choice students and set the tuition charge for Section 6 non-resident students, as accepted by the Ludington Superintendent of Schools and released by their resident district, at \$1.00 per student for the 2020/2021 school year, such tuition due and payable upon final acceptance for attendance in the Ludington Area Schools as written and presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

B. Administrative, Central Office & Non Union Contracts - Motion by Autrey, supported by Reed, to approve administrative contracts (Jesse Rickard, Dan Mesyar, Steve Forsberg, Mike Hart, Randy Fountain, Brian Dotson, Jenn Mackey, Katie Eisinger, Abby Schaperkotter) and other central office staff/supervisors and non-union staff (Jen Collins, Donna Garrow, Susie Hovey, Andy Klevorn, Mary Marble, Laura Kassanos, Carrie Moeggenberg, Penny Schultz, Deb Wilsey and Brent Gillett). They will receive a one year extension of their contracts. Salaries and benefits will remain as they were during the 2019-2020 school year until the LEA contract has been negotiated for the 2020-2021 school year. The same salary provisions of that contract will be applied to administrative contracts as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

C. 2019/2020 Budget Amendment - Motion by Nagle, supported by Autrey, to approve the 2019/2020 Budget Amendment as written and presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

D. 2020/2021 Budget Adoption - Motion by Foster, supported by Autrey, to adopt the 2020/2021 Budget as written and presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

E. Appointment of Audit Firm: Audit Engagement Letter - Hungerford Nichols - Motion by Autrey, supported by Reed, to appoint Hungerford Nichols as the District's audit firm for the 2020/2021 school year and to authorize the superintendent and the Board Treasurer to sign and execute the audit engagement letter with Hungerford Nichols as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

F. Elementary Bond Project Application and Certificate for Payment #2 - Motion by Autrey, supported by Reed, to approve the certificate for payment on the elementary school bond project and to authorize the District to pay \$194,600.01, as certified by the architect and construction manager, and as outlined in the Certificate for Payment as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

G. Set July 2020 Board Meeting Date, Time & Place - Motion by Autrey, supported by Nagle, to set the Board meeting time at 6:00 p.m. on July 20, 2020, to be held at Peterson Auditorium, 508 North Washington Avenue, Ludington, Michigan. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

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H. NEOLA Policy Updates: Volume 34 Number 2 - Motion by Reed, supported by Foster, to approve the NEOLA Volume 34, Number 2 policy updates as presented:

- 2210: Curriculum Development - Approved Courses
- 2412: Homebound Instructional Program
- 2414: Reproductive Health and Family Planning
- 3362.01: Threatening Behavior Toward Staff Members
- 5200: Attendance
- 4162: Controlled Substance and Alcohol: Safety Sensitive Functions
- 5335: Care of Students with Chronic Health Conditions
- 6107: Authorization to Accept and Distribute Electronic Signatures
- 8210: School Calendar
- 8400: School Safety Information
- 8462: Student Abuse and Neglect
- 8450: Control of Casual Contact Communicable Diseases (COVID-19)

Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

XV. Other Items of Business and Announcements - None to report.

XVI. Adjournment - Motion by Autrey, supported by Foster, to adjourn the meeting at 8:16 p.m.

Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Carries 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*