

Ludington Area Schools  
Board of Education  
Meeting Minutes July 20, 2020

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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ELECTRONIC/VIRTUAL REGULAR MEETING

- I. Call to Order & Roll Call - The electronic/virtual meeting was called to order by Board President Carlson at 6:00 p.m. This meeting was held via Google Meet at the following access phone number: (US) +1 337-441-2664; Pin number: 517 669 315#. The Ludington Board of Education, Administration Office is located at 809 E. Tinkham Avenue, Ludington, Michigan, 49431.  
Members Present: Steve Carlson, Bret Autrey, Mike Nagle, Stephanie Reed, Josh Snyder, Leona Ashley, Scott Foster  
Members Absent: None
- II. Google Meet Participant Controls - Superintendent Jason Kennedy explained the electronic meeting controls for viewing participants.
- III. Agenda Modification - None to report.
- IV. Citizen Participation - Superintendent Jason Kennedy provided opportunity for public participation and reviewed Board Policy 0167.3 and protocol for participation. No public comment was heard.
- V. Consent Agenda
  - A. Ratification of Bill Payment Per Summary Dated July 20, 2020 was approved by consent.
    - General Operating Fund \$2,381,650.18
    - Athletic Fund \$2,450.23
    - Lunch Fund \$13,741.51
    - Total All Funds \$2,397,841.92
  - B. Approval of Minutes - June 22, 2020 Budget Hearing & Regular Meeting were approved by consent.
  - C. Non-Union Contracts for 2020-2021 were approved by consent as listed and each employee will be compensated the same as they were during the 2019-2020 until an agreement is reached with the associations that represent the employees of the District's professional and support staff. The same percentage compensation increase, if applicable, will be applied to these annual contracts at the time successor agreements are reached between the District and Associations.
    - Mark Boon, LHS Student Enhancement Intervention Specialist
    - Sarah Cooper - Director of PMECC
    - Trish Forfinski, Foster At-Risk Interventionist
    - Beth Gunsell, Franklin/OJ At-Risk Specialist
    - Tim Hansen, Foster Dean of Students
    - Michelle Holtrust - Director of Online Learning
    - Michelle Kiessel, Foster At-Risk Specialist
    - Matt McDonald, OJ Dean of Students
    - Melanie Tomaski - Director of Oriole Work Based Learning Academy
    - Kirk Walden, LHS At-Risk Coordinator
    - Dennis Genson, LHS At-Risk
    - Tricia Hale, PMECC 4 Yr P. Teacher
    - Danielle Britton, PMECC 3 Yr P. Teacher
    - Andrea Sargent, LHS At-Risk Specialist
    - Amy Wojcicki, District ELL Coordinator
    - Jennifer Collins, Computer Technician
    - Brent Gillett - Director of Recreation Programs
    - Carrie Moeggenberg - District Instructional Technology
  - D. Epi-Pen prescription renewals were approved by consent for the 2020-2021 school year. Motion by Autrey, supported by Snyder, to approve the consent agenda as written and presented.

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Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

VI. Board Committee Reports

- A. Josh Snyder gave the Finance Committee Report for July 16, 2020.
- B. Mike Nagle gave the Building and Site Committee Report for July 17, 2020.
- C. Stephanie Reed gave the Personnel Committee Report for July 15, 2020.

VII. Business Manager's Report - No report was given.

VIII. Superintendent's Report & Comments

A. Jason Kennedy gave an update on the new teacher hiring recommendations. He gave an update on the Owner; Architect, Construction Team Meeting Notes and reviewed the Architectural Field Report on the Elementary School Project. All meeting notes and reports can be found on the district website. Mr. Kennedy gave an update on the process for the sale of vacant school buildings.

IX. Discussion Items

A. Mr. Kennedy reviewed and discussed the proposed school lunch price increase of ten cents per meal, the evaluation of the Superintendent, Return to School Planning and COVID-10 Preparedness Response Plan. He gave an update on the roof replacement at South Hamlin School.

X. Action Items (Via Roll Call Vote)

A. Set Board Meeting Schedule 2020-2021

<u>Meeting Date</u>	<u>Meeting Type</u>	<u>Meeting Location</u>
*August 10, 2020	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
September 21, 2020	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
October 19, 2020	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
November 16, 2020	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
*December 14, 2020	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
January 18, 2021	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
February 15, 2021	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
March 15, 2021	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
April 19, 2021	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
May 17, 2021	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
*June 28, 2021	Budget & Regular	Administration Office, 809 E. Tinkham Ave.

Motion by Ashley, supported by Nagle, to approve the meeting schedule as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

B. WSESD SEPAC Representative Designation - Motion by Autrey, supported by Reed, to approve Shannon Miller as the Ludington Area School District representative to the West Shore Educational Service District Special Education Parent Advisory Committee for the 2020/2021 school year as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

C. School Lunch Prices - Motion by Autrey, supported by Foster, to approve meal price increase of ten cents per meal for food service breakfasts, lunches, and milk, for the 2020-2021 school year as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

D. School District Depositories & Authorized Signatories Designated - Motion by Reed, supported by Autrey, to designate West Shore Bank as official depository of the school district and, further, to designate the Superintendent and Director of Business Services (Jason Kennedy, Jesse Rickard) to act as officials on behalf of the school district and as official signatories authorized to sign checks, contracts, agreements, purchase orders, and other appropriate documents, and/or authorize transfers in accounts as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

E. School District Electronic Transfer Officer Designees - Motion by Snyder, supported by Nagle, to designate the Superintendent and Director of Business Services (Jason Kennedy, Jesse Rickard) as authorized agents of the District to complete such transactions on behalf of the Board, through Automatic Clearing House (ACH) process, be designated as the District's Electronic Transfer Officers

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(ETO) in accordance with the provisions of Board Policy #6144 as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

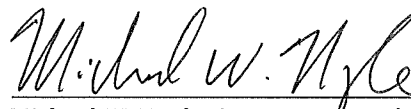
F. Elementary Bond Project Application and Certificate for Payment #3 - Motion by Autrey, supported by Reed, to approve the certificate for payment on the elementary school bond project and to authorize the District to pay \$1,058,467.56, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

G. New Teacher Contracts - Motion by Autrey, supported by Snyder, to approve probationary teaching contracts for Jennifer Shaw serving as counselor at the middle school and Warren Stowe who will be teaching science at the high school, pending successful completion of all inservice requirements and background checks per Board Policy and Michigan Law as presented. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

H. Superintendent Evaluation for 2019-2020 & Contract Renewal - Motion by Nagle, supported by Autrey and Reed, to approve the evaluation for Superintendent Jason Kennedy as presented and further assign an effectiveness rating of Highly Effective for the 2019-2020 school year. The Superintendent's contract will be extended for one year. Annual compensation for the 2020-2021 school year will remain as was during the 2019-2020 school year, but may be re-opened for negotiation with the Board at a later date. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.

XI. Other Items of Business and Announcements ~ None to report.

XII. Adjournment - Motion by Autrey, supported by Reed, to adjourn the meeting at 7:26 p.m. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Carries 7-0.



Michael W. Nagle, Secretary, Board of Education

Approved 8/10/2020

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*