

Ludington Area Schools
Board of Education
Meeting Minutes July 16, 2018

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

REGULAR MEETING:

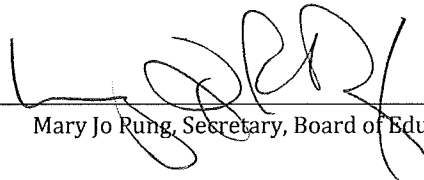
- I. Call to Order and Roll Call
President Carlson called the regular meeting to order at 6:00 p.m, in the Administration Office Boardroom, 809 E. Tinkham Avenue, Ludington, Michigan.
- Members Present: Steve Carlson, Kelly Thomsen, Bret Autrey, Mary Jo Pung,
Mike Nagle, Stephanie Reed and Josh Snyder
- Members Absent: None
- II. Pledge of Allegiance
- III. Agenda Modification – Under Action Item G) Include Julie Keson to probationary contract approvals.
- IV. Citizen Participation – A community member addressed the board reading a letter opposing the development for school facilities in the school forest.
- V. Consent Agenda
- A. Ratification of Bill Payment Per Summary Dated July 16, 2018, was approved by consent.
1. General Operating Fund Total \$1,640,008.22
 2. Athletic Fund Total \$18,490.19
 3. Lunch Fund \$6,042.83
 4. Total All Funds \$1,664,541.24
- B. Approval of Budget, Regular & Closed Meeting Minutes for June 25, 2018; Special Meeting July 2, 2018, were approved by consent.
- C. 2018-2019 Student Handbooks were approved by consent.
- D. K-12 Curriculum & Course Offerings for 2018-2019 were approved by consent.
- E. Epi-Pen Renewals for the 2018-2019 school year were approved by consent.
- F. Non-Union Contracts were approved by consent as follows:
- Mark Boon, LHS Student Enhancement Intervention Specialist, annual contract, 6 hours per day, salary not to exceed \$27,996
 - Dennis Genson, LHS At-Risk, hourly contract \$21.44/hour, 2 hours/day, 3 days/week
 - Michelle Holtrust, LHS Student Success Coordinator, \$38,620 full-time, annual contract
 - Kirk Walden, LHS At-Risk Coordinator, 6 hours/day, salary not to exceed \$18,193
 - Becky Erickson, OJ At-Risk Behavioral Support Specialist, hourly contract, \$17.51/hour, 4 hours/day
 - Michelle Kiessel, Foster At-Risk Specialist, full-time, annual contract \$38,620
 - Sarah Mikesell, Foster At-Risk Interventionist, part-time, annual salary \$30,896
 - Jennifer Shaw, Lakeview At-Risk Specialist, full-time, annual contract \$38,620
 - Deb Stephens - Franklin At Risk Specialist 2.5 days/week \$27.30/hour, 15 hours/week [\$16,689 per year]
 - Susan Bogart, Franklin At-Risk Specialist 2 days/week \$20.60/hour/ up to 15 hours/week (11,977 per year)
 - Tricia Hale, PMECC 4 Yr P. Teacher, hourly contract, \$14.86/hour, 7 ½ hours/day, M-TH
 - Julie Marshall, PMECC Director, hourly contract, \$25.76/hour, 20 hours/week
 - Courtney Walters, PMECC 3 Yr P. Teacher, hourly contract, \$14.86/hour, 4 hours/day M-Th
 - Dale Horowski, Teacher Evaluations, \$5,100 annual stipend
- Motion by Autrey, supported by Reed to approve the consent agenda as written and presented. Ayes: All. Nays: None. Motion: Carries.

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- VI. Board Committee Reports
- A. Kelly Thomsen presented the Finance Committee report for July 16, 2018. The committee discussed a proposed board meeting schedule, school lunch prices, bank depositories, electronic transfer officers and appointing Hungerford Nichols to audit the district accounts for the upcoming year.
- B. Mike Nagle presented the Personnel/Policy Committee topics for July 18, 2018. The committee discussed the same topics as the Finance Committee and reviewed student handbooks, recommendations for hiring, and the Thrun Law Notes for the month.
- C. Mike Nagle presented the Building/Site Committee report for July 16, 2018. The committee reviewed topics from the other committee meetings and reviewed the unused equipment sale and summer projects.
- VII. Business Manager's Report ~ None heard.
- VIII. Superintendent's Report and Comments
- A. Mr. Jason Kennedy gave recommendations for hiring of three teachers; Sarah Foster, Rebecca Moser and Julie Keson. He also shared a Facilities update from the Community Forum on June 27, 2018.
- IX. Discussion Items
- A. School Lunch Prices were discussed and the recommendation was made to maintain current pricing for the 2018-2019 school year.
- X. Action Items
- A. Set Board Schedule 2018-2019; regular meetings begin at 6:00 p.m.
- | <u>Date</u> | <u>Meeting Type</u> | <u>Location/School Building</u> |
|--------------------|---------------------|--|
| July 16, 2018 | Regular Meeting | Administration Office, 809 E. Tinkham Ave. |
| August 20, 2018 | Regular Meeting | Administration Office, 809 E. Tinkham Ave. |
| September 17, 2018 | Regular Meeting | OJ DeJonge MS, 706 E. Tinkham Avenue |
| October 15, 2018 | Regular Meeting | Ludington HS, 508 N. Washington Avenue |
| November 19, 2018 | Regular Meeting | Administration Office, 809 E. Tinkham Ave. |
| *December 10, 2018 | Regular Meeting | PMECC, 1115 S. Madison Street |
| January 21, 2019 | Regular Meeting | Administration Office, 809 E. Tinkham Ave. |
| February 18, 2019 | Regular Meeting | Lakeview School, 502 W. Haight Street |
| March 18, 2019 | Regular Meeting | Franklin School, 721 E. Anderson Street |
| April 15, 2019 | Regular Meeting | Foster School, 505 E. Foster Street |
| May 20, 2019 | Regular Meeting | Administration Office, 809 E. Tinkham Ave. |
| *June 24, 2019 | Budget & Regular | Administration Office, 809 E. Tinkham Ave. |
- Motion by Autrey, supported by Thomsen, to approve the meeting schedule as presented. Ayes: All. Nays: None. Motion: Carries.
- B. Motion by Autrey, supported by Thomsen, to approve maintaining current pricing for the school breakfast and lunch prices for the 2018-2019 school year.
- C. Motion by Pung, supported by Autrey, to appoint Hungerford Nichols as the district's audit firm for the 2018-2019 school year. Ayes: All. Nays: None. Motion: Carries.
- D. Motion by Snyder, supported by Autrey, to approve West Shore Bank as the School District depository and designate the Superintendent, Jason J. Kennedy and Director of Business, Bruce R. Doggett as authorized signatories. Ayes: All. Nays: None. Motion: Carries.
- E. Motion by Autrey, supported by Thomsen, to designate Superintendent, Jason J. Kennedy and Director of Business, Bruce R. Doggett as Electronic Transfer Officers for the School District. Ayes: All. Nays: None. Motion: Carries.
- F. Motion by Thomsen, supported by Reed, to approve Shannon Miller as the district representative on the WSESD Parent Advisory Committee for the 2018-2019 school year. Ayes: All. Nays: None. Motion: Carries.
- G. Motion by Autrey, supported by Snyder, to approve probationary teaching contracts for Sarah Foster, Rebecca Moser and Julie Keson, pending successful completion of all in-service

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- requirements and background checks per board policy and Michigan law. Ayes: All. Nays: None.
Motion: Carries.
- XI. Other Items of Business and Announcements
- A. NASM Regional Legislative Priority Meeting at WSESD September 27, 2018, 7:00 p.m.
 - B. NMSLA Dinner at Haggerty Center, Traverse City on August 2, 2018, 5:30 p.m.
- XII. Adjournment - Motion by Autrey, supported by Pung, to adjourn the meeting at 6:49 p.m. Ayes: All.
Nays: None. Motion: Carries.



Mary Jo Rung, Secretary, Board of Education

Approved 8/29/18

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.)
The Ludington Area School District is an equal opportunity employer and provider.