

Ludington Board of Education  
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Building & Site Committee Meeting

Date: December 06, 2019

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL  
 Mike Nagle    Bret Autrey    Stephanie Reed
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
  - a) Elementary School Design Updates
  - b) Emergency Operations Plan (EOP)
  - c) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

**To:** Board of Education  
**FROM:** Jason Kennedy, Superintendent  
**RE:** Building & Site Committee Meeting ~ Agenda Notes

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## **Elementary School Design Updates**

We will discuss design updates to the new elementary school since our last building and site committee meeting. It is expected that the trees on the property will begin to be removed from the building site as early as this week, depending upon the weather. The District's web page continues to be updated with all updated information as we receive it from GMB and Christman.

## **Emergency Operations Plan (EOP) - Source: Thrun Law Firm, P.C.**

Section 1308b of the Revised School Code requires that school districts, ISDs, and PSAs implement an emergency operations plan beginning in the 2019-20 school year. By January 1, 2020, school officials must develop an emergency operations plan for each school building that the school operates. School officials must develop the plan and it must be adopted by a majority vote of the school's board. The Legislature added Section 8(k) to the OMA (effective March 27, 2019) to allow a board to deliberate in closed session to "consider security planning to address existing threats or prevent potential threats to the safety of the students and staff."

Section 1308b requires that the emergency operations plan include guidelines and procedures that address: School violence and attacks; threats of school violence and attacks; bomb threats; fire; weather-related emergencies; intruders; parent and pupil reunification; threats to a school-sponsored activity or event whether or not it is held on school premises; a plan to train teachers on mental health and pupil and teacher safety; a plan to improve school building security; an active violence protocol; continuity of operations after an incident; and a vulnerability assessment.

Section 1308b also requires school officials to notify the Michigan Department of Education of the completion of its emergency operations plan review and the adoption of its emergency operations plan within 30 days of completion or adoption of such plan. MDE will report this information to the MSP Office of School Safety. Emergency operations plans developed under Section 1308b and any information provided to MDE or the MSP under Section 1308b is exempt from disclosure under FOIA.

The District met with Liz Reimink, Emergency Manager (EM) for the County of Mason, on Friday, November 22, 2019. The EM reviewed the plans that she had on file in her office with the District and provided approval of the plans to be submitted to our Board for approval. The Board will be able to enter into a closed session on Monday to review the plan and then enter back into open session to approve the plan so that it can be communicated appropriately to MDE and the MSP

Office of School Safety.

**Updates from Other Committees**

We will review updates from each of the other committees in preparation for the Board meeting on December 09, 2019.